

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Atrium, Bradley Road, Trowbridge, BA14 0RD
Date: Thursday 18 November 2010
Time: 7.00 pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:30pm

Please note that County Hall redevelopment plans will also be on display from 6.30pm

Please direct any enquiries on this agenda to Penny Bell (Democratic Services Officer) on 01249 706613 / penny.bell@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Ernie Clark – Hilperton (Chairman)	Stephen Oldrieve – Paxcroft (Vice-Chairman)
Peter Fuller – Park	Helen Osborn – Lambrok
Tom James MBE – Adcroft	Jeff Osborn – Grove
John Knight – Central	Graham Payne – Drynham
Francis Morland – Southwick	

Items to be considered	Time
<p>1. Chairman's Welcome, Introduction and Announcements</p>	7.00pm
<p>2. Apologies</p>	
<p>3. Minutes (<i>Pages 3 - 14</i>)</p> <ul style="list-style-type: none"> i. To approve and sign as a correct record, the minutes of the meeting held on Thursday 9 September 2010. ii. Matters arising from previous meetings. 	
<p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p>	
<p>5. Partner Updates (<i>Pages 15 - 38</i>)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police (report attached) ii. Wiltshire Fire and Rescue Service (report attached) iii. NHS Wiltshire (report attached) iv. Trowbridge Community Area Future (report attached) v. Trowbridge Town Council (report attached) vi. Parish Council Nominated Representatives vii. Community Area Young People's Issues Group. 	7.05pm
<p>6. Outside Body Updates</p> <ul style="list-style-type: none"> i. The Area Board will nominate a representative to the Extended Services Steering Group. ii. Wiltshire Councillors appointed as representatives to outside bodies will report on any recent news. 	7.10pm
<p>7. Youth Parliament</p> <p>To receive a presentation from the Trowbridge Community Area Youth Parliament.</p>	7.15pm
<p>8. Youth Funding Proposal (<i>Pages 39 - 42</i>)</p> <p>To consider the application from Trowbridge Community Area Young Peoples' Issues Group (CAYPIG) and Youth Parliament for funding for a joint youth project (proposal attached).</p>	7.25pm

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| 9. | <p>NHS Primary Care Centre</p> <p>To receive an update on plans for the new Primary Care Centre from Jo Howes, Head of Community Engagement, NHS Wiltshire.</p> <p><i>Also present will be Jeff James (Chief Executive, Wiltshire Primary Care Trust) and Tony Barron (Chairman, Wiltshire NHS Primary Care Trust Board).</i></p> | 7.30pm |
| 10. | <p>Community Issue - Vehicle Trading on Highways</p> <p>To address the issue of vehicles being advertised and/or sold on highways across the Trowbridge Community Area with Ian Brown, Head of Amenities and Countryside.</p> | 7.50pm |
| 11. | <p>Allocation of Grit Bins <i>(Pages 43 - 44)</i></p> <p>To determine the allocation of one additional grit bin in Trowbridge Community Area (list of requests attached and maps available online).</p> | 8.00pm |
| 12. | <p>Local Transport Plan Funding Allocation <i>(Pages 45 - 50)</i></p> <p>To consider recommendations from the Community Area Transport Group on potential schemes to go forward under the Local Transport Plan, including proposed allocation of dropped kerbs (report attached).</p> | 8.10pm |
| 13. | <p>Car Parking Strategy Consultation Feedback <i>(Pages 51 - 52)</i></p> <p>To receive feedback on the Car Parking Strategy consultation from Councillor Dick Tonge, Cabinet Member for Highways and Transport (summary attached).</p> | 8.25pm |
| 14. | <p>Reducing Unnecessary Street Lighting</p> <p>To consider the proposal for reductions in street lighting with Doug Ross, Trowbridge Community Area Future (TCAF) Coordinator.</p> | 8.40pm |
| 15. | <p>Visiting Cabinet Representative</p> <p>Councillor Dick Tonge will talk about his responsibilities for Highways and Transport, and respond to any questions.</p> <p><i>Note – questions may be submitted in advance – please email penny.bell@wiltshire.gov.uk by Monday 1 November.</i></p> | 8.45pm |

16. **Any Other Urgent Business, Evaluation and Forward Plan** (Pages 53 - 54) **9.00pm**

The Chairman will take any other items of urgent business.

The Forward Plan of provisional future agenda items is attached for information.

The next meeting of Trowbridge Area Board will take place on Thursday 20 January 2011, 7.00pm at Wiltshire Council Offices, Bradley Road, Trowbridge.

17. **Allocation of Funding** (Pages 55 - 66) **9.05pm**

i. Community Area Grants

The Area Board will consider five application(s) to the Community Area Grants Scheme 2010/11, as follows:

- a. West Ashton Village Hall - Creation of small meeting room attached to village hall to provide additional usable space – requested £5,000
- b. Larkrise Community Farm – Construction of a barn for storage of animal feed – requested £4,000
- c. Trowbridge Town Council – Trowbridge Christmas Lights Extravaganza event – requested £4,980
- d. Trowbridge Westbourne Sports Club - Tennis Section – Purchase of equipment to increase junior membership & offer competitive opportunities for children in the local community – requested £734
- e. Trowbridge Town Football Club – Purchase of training and match equipment for the youth, girls and adult football club teams.– requested £2,446

Total Amount requested = £17,160

Allocation of Grant Funding to date:

- Southwick Playing Field – £5,000 for the construction of a tarmac path around the playing field
- Newtown School – £2,300 to upgrade changing facilities and provide temporary cover over the outdoor swimming pool
- Newtown Area Residents Association – £930 to provide security lighting at Bond Street Buildings to increase community safety.
- North Bradley Peace Memorial Hall – £993 for energy saving and security equipment
- Friends of Trowbridge in Bloom – £5000 for a participatory programme of events

- Hilperton Village Hall – £3253 to upgrade toilets to include fitting of disabled toilet.
- Trowbridge Amateur Swimming Club - £1,486 to fund a swimming gala and social events
- Trowbridge Rangers Football Club - £980 for start-up costs to run a mixed ability football club.

To date, **£19,942** in Community Area Grants and **£20,022** to Trowbridge Community Area Future have been awarded from the Area Board budget of **£77,592**. **£1,050** has been returned to the Area Board from an under spend in the grant to West Ashton Village Hall, plus a **£257** community grants under spend (2009/10) has now been added. This leaves a remainder of **£38,935** for allocation.

ii. Area Board Projects

The Area Board will consider an application for funding under the Area Board Projects scheme, as follows:

- a. Registry Office Bench - £638.93.

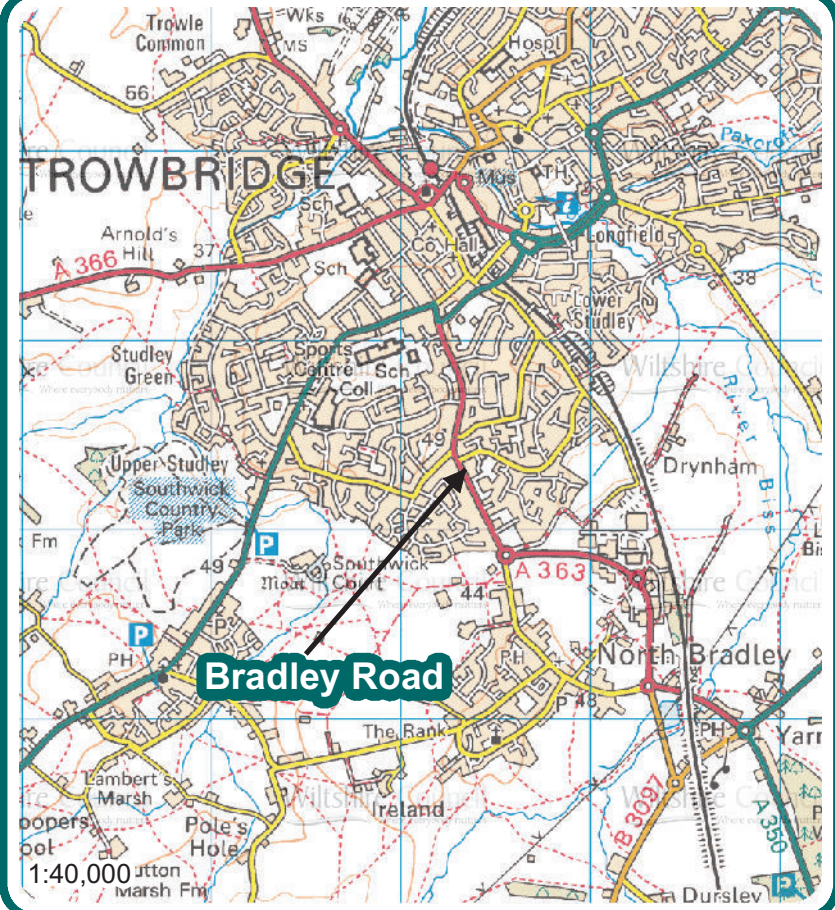
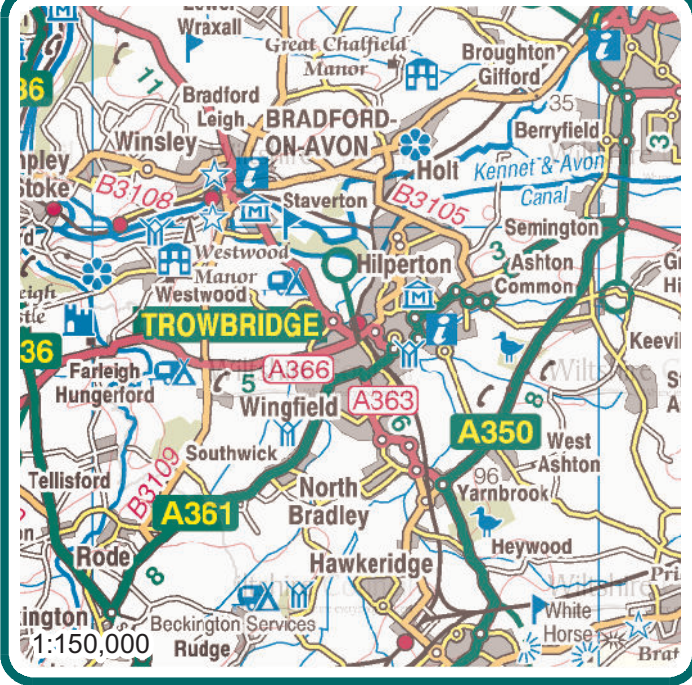
18. **Close**

9.30pm

Future Meeting Dates

Thursday 20 January 2011
7.00 pm
Bradley Road Offices, Trowbridge, BA14 0RD

Thursday 17 March 2011
7.00 pm
Bradley Road Offices, Trowbridge, BA14 0RD



Wiltshire Council
 165 Bradley Road
 Trowbridge
 BA14 0RD



MINUTES

ITEM 3

Meeting: TROWBRIDGE AREA BOARD
Place: The Atrium, Wiltshire Council, Bradley Road, Trowbridge
Date: 9 September 2010
Start Time: 7.00 pm
Finish Time: 9.40 pm

Please direct any enquiries on these minutes to:

Julia Densham (Senior Democratic Services Officer) Tel: 01249 706610 / Email: julia.densham@wiltshire.gov.uk,

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ernie Clark (Chairman), Cllr Peter Fuller, Cllr Tom James MBE,
Cllr Francis Morland, Cllr Stephen Oldrieve (Vice Chairman), Cllr Jeff Osborn,
Cllr Helen Osborn and Cllr Graham Payne

Cllr Stuart Wheeler (Cabinet Representative for Leisure, Sport and Culture)

Wiltshire Council Officers

Siobainn Chaplin (Youth Development Co-ordinator), Julia Densham (Senior Democratic Services Officer), Rachel Efemey (Community Area Manager), Stephen Helsby (Highways Enforcement and Traveller Services Manager), Mark Stone (Transformation Programme Director), Robin Townsend (Head of Leisure Services)

Town and Parish Councillors

Trowbridge Town Council – Lance Allan (Clerk) and Dee Horscroft
Hilperton Parish Council – Viv Bielecki
North Bradley Parish Council – R Evans
Southwick Parish Council – Kath Noble and Gaynor Polgase
West Ashton Parish Council – Peter Westlake

Partners

Wiltshire Police – Inspector David Cullop
Trowbridge Community Area Futures – Margaret Howard, Colin Kay, Doug Ross, Mary Stacey
Community Area Young Peoples Issues Group – Hannah Alexander
Extended School Services – Jayne Bullock
John of Gaunt School – Andy Packer
Paxcroft Mead Community Foras – Adrian Ingham

SGTARA – John Alford and Betty Wragg
Trowbridge Chamber of Commerce – David Baker
Wiltshire College – David Holdsworth
Wiltshire Police Authority – Joy Hillyer

Members of Public in Attendance: 27
Total in attendance: 63

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the Trowbridge Area Board meeting, and introduced himself, his Vice Chairman, the Community Area Manager and the Senior Democratic Services Officer.</p> <p>He referred the meeting to the Chairman's announcements in the agenda pack and added the following:</p> <ul style="list-style-type: none"> a. West Ashton A350 Phase 1 Works – the A350 was to be closed from the West Ashton crossroads to Littleton Roundabout on Friday 10 September from 1930 hours until Monday 13 September at 0500 hours. Other carriageway works were to be undertaken at night in order to limit disruption to traffic from Monday 13 September to Monday 1 October. Diversions were to be signposted. b. Consultation planned on possible new Gypsy and Traveller sites following on from the work carried out in April and June this year had been put on hold. The consultation used figures proposed in the draft South West Regional Spatial Strategy as the basis of future need for Gypsy and Traveller sites. The Regional Spatial Strategy had been revoked and it fell to local authorities to determine the right level of site provision. Officers were currently assessing existing information about the level of need for new sites in Wiltshire to make sure the development plan document progressed with the correct local targets for new site provision. This had affected the overall timetable for the preparation of the Gypsy and Traveller Site Allocations document. The Area Board would be informed once a revised project timetable on the provision of new sites for the travelling community was available. c. Community Payback – a map was available at the meeting to mark up known 'grot spots'. d. The Council had a statutory duty to review and publish a new Local Transport Plan (LTP) by the end of March 2011. In essence, Local Transport Plans steered the implementation of national transport policies at the local level. In addition, the Local Transport Plan provided the framework for all other organisations with a direct or indirect involvement in transport in Wiltshire. Consultation on the 	

	<p>draft Local Transport Plan were to run from 4 October to 26 November 2010. The preferred method of communication was for comments to be submitted online at: http://consult.wiltshire.gov.uk/portal, where electronic copies of all the documents were available. Paper copies of the summary document, questionnaire and a reference copy of the Local Transport Plan were also available from all libraries and main Council offices.</p> <p>e. Voluntary & Community Sector Awards 2010 - Trowbridge Area Board was asked to nominate a project that had received funding from the area board's community grants scheme for a category within the Wiltshire Voluntary & Community sector awards 2010. The area board nominated West Ashton Village Hall's project for the fitting of photovoltaic panels to the village hall roof. We were notified that this nomination has been shortlisted for an award. We would find out if they had won on 19 October.</p> <p>f. Thanks were given by the Chairman to Julia Densham, Senior Democratic Services Officer, who had worked with the area board since April. She would shortly be taking up a new post as community area manager for the Marlborough community area. The Chairman welcomed the board's new democratic services officer, Penny Bell.</p>	
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor John Knight and Lee Davis of Trowbridge Amateur Swimming.</p>	
3.	<p><u>Minutes</u></p> <p>a. <u>Decision</u> The minutes of the meeting held on 1 July 2010 were agreed and signed as a correct record by the Chairman.</p> <p>b. The following matters arising from the previous meeting were discussed:</p> <p>i. An update on the path lighting alongside John of Gaunt School suggested that the school was advised to clear their hedges alongside the path. <u>Decision</u> The Community Area Manager to contact John of Gaunt School.</p> <p>ii. No reply to the letter written to the County Court</p>	<p>Rachel Efemey</p>

	<p>opposing the proposal to close had been received. <u>Decision</u> The Community Area Manager to chase a response.</p> <p>iii. No response to the Performance Reward Grant Scheme bid from Studley Green Resource Centre had been received. <u>Decision</u> The Community Area Manager to chase the outcome of the bid.</p>	<p>Rachel Efemey</p> <p>Rachel Efemey</p>
<p>4.</p>	<p><u>Declarations of Interest</u></p> <p>Councillor Peter Fuller declared a prejudicial interest on any Trowbridge-related item (Dispensation Granted from the Dispensation Sub-Committee) as a Trowbridge Town Councillor and would view any Trowbridge related items and issues with an open mind.</p> <p>Councillor Jeff Osborn declared a prejudicial interest on any Trowbridge-related item (Dispensation Granted from the Dispensation Sub-Committee) as a Trowbridge Town Councillor and would view any Trowbridge related items and issues with an open mind.</p> <p>Councillor Helen Osborn declared a prejudicial interest on any Trowbridge-related item (Dispensation Granted from the Dispensation Sub-Committee) as a Trowbridge Town Councillor and would view any Trowbridge related items and issues with an open mind.</p> <p>Councillor Graham Payne declared a prejudicial interest at item 14a as a member of the Trowbridge Town Council. He left the room for this item.</p> <p>Councillor Tom James declared a prejudicial interest at item 14a as a member of the Trowbridge Town Council. He did not speak or vote.</p>	
<p>5.</p>	<p><u>Partner Updates</u></p> <p>The following partner updates were received:</p> <p>a. Community Area Young People’s Issues Group – meetings were to restart and the new school year would bring new faces to their meetings.</p> <p>b. Wiltshire Police – the written report was noted. Inspector</p>	

	<p>Dave Cullop added the following points:</p> <ul style="list-style-type: none"> • anti-social behaviour figures were down 4% compared with the same period last year • a multi-agency approach was being considered to resolve outdoor drinking issues • improved ways of working with elected councillors for a safer Trowbridge were being investigated • police dogs and handlers had successfully been deployed in the town centre over a weekend resulting in some fines. <p>c. Wiltshire Fire and Rescue Service – the written report was noted.</p> <p>d. Trowbridge Community Area Future – the written report circulated at the meeting was noted. Doug Ross made the following points:</p> <ul style="list-style-type: none"> • cuts to the local transport budget led to concern over the planned town traffic infrastructure • 67 shops in the town centre were currently vacant • the part night lighting scheme was to go forward to the parish council liaison group for consideration at their next meeting • little progress had been made regarding the primary care centre and it was hoped that this matter would come to a future area board meeting • the importance of the Trowbridge Vision’s role in the economic development of the town was stressed. • Cllr Jeff Osborn expressed disappointment that the Local Integrated Transport budget had been cut by £90,000 which would imperil the Transforming Trowbridge Project. Cllr Osborn requested that this issue be taken up with Cllr Dick Tonge, Cabinet member for Highways and Transport. <p><u>Decision</u> The general practitioners to be invited to the next area board meeting to consider the issues relating to the proposed primary care centre.</p> <p>e. Trowbridge Town Council – the written report circulated at the meeting was noted. Lance Allan, town clerk, made the following points:</p> <ul style="list-style-type: none"> • an overview of the report was given that contained 	<p>Cllr Clark</p> <p>Rachel Efemey</p>
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	<p>updates about the carnival, Civic Centre, a response to the proposed closure of HM Court Service in Trowbridge, council tax referendum, traffic planning, leisure facilities review and health service</p> <ul style="list-style-type: none"> • the town council had again been accredited as an Investor in People • Trowbridge in Bloom, backed by a grant from the area board had been successful. <p>Mr Allen responded to a question regarding the subsidies for sports apprenticeships in village primary schools. The town council had failed in its bid to the Performance Reward Grant Scheme for funding for this scheme and was unable to include village schools in its sponsorship. This item was to be included on the next Parish Council Liaison Group agenda.</p> <p>f. Parish Council Nominated Representatives – no reports were received.</p>	
6.	<p><u>Outside Body Updates</u></p> <p>Updates were received from the following:</p> <p>Transforming Trowbridge – Councillor Jeff Osborn updated on the following:</p> <ul style="list-style-type: none"> • Boots and Argos were to move into the Gateway shopping mall • a scoping exercise was underway regarding the positioning of facilities • concern was expressed due to the lack of progress with the transport plan which was needed to support the additional housing. <p>Arc Theatre – Councillor Oldrieve updated on the following:</p> <ul style="list-style-type: none"> • the permanent posts of Art Director and Manager had been appointed • a business plan was in place • marketing was underway. 	
7.	<p><u>Update on the Transformation of County Hall and the Library</u></p> <p>Mark Stone, Transformation Programme Director, gave an update on the plans to transform County Hall and the library. He made the following points:</p> <ul style="list-style-type: none"> • outline drawings were slightly behind schedule • the consultation on the new plans would be launched at 	

	<p>County Hall on 11 October – all were welcome to attend</p> <ul style="list-style-type: none"> • statutory consultees would be engaged • the designs would be available at the next area board on 18 November • the library designs would be undertaken by professional library designers, staff and the BA14 group • the quad was to be designed as an open space with a flexible interior space • the registry office was to be accommodated within County Hall • the consultation could be brought to any group on request. <p><u>Decision</u> The outline designs to be added to the agenda of the next area board meeting on 18 November meeting.</p>	<p>Rachel Efemey/ Mark Stone</p>
<p>8.</p>	<p><u>Trowbridge Area Extended Schools Service</u></p> <p>Andy Packer, Head Teacher of John of Gaunt School, gave a presentation on the role of the Extended Schools Service. He made the following points:</p> <ul style="list-style-type: none"> • the service was introduced in 2005 • the inclusion of children and young people was key to the transformation of Trowbridge • the service included families and the wider community • the steering committee met weekly and had a broad membership • it had successfully employed parent support advisors – 135 families had been supported in the last year • offered a ‘free time subsidy’ that allowed poorer families to participate in activities that they may not ordinarily be able to access • 72% were participants in after school activities • a parents’ network supported parents to support their children • multi-agency drop-in clinics were run through the extended services community hub • it was recognized that collaborative working enabled the service to continue in times of reduced funding and linked the agendas of hard to reach groups • building relationships with a ‘can-do’ approach was key to its success • improvements in young people’s confidence through their engagement with the programme had been noted. <p>The Chairman thanked Mr Packer for his presentation.</p>	

9.

Leisure Facilities Review and Questions for the Cabinet Representative

- a. Councillor Stuart Wheeler, cabinet member for leisure, sport and culture, gave a presentation on the Council's proposals for leisure provision in the county over the next 25 years.

Wiltshire Council had inherited some form of financial responsibility for 23 leisure facilities on 1 April 2009 and it was considered that the present indoor leisure facility stock was broadly outdated, inefficient and unsustainable. £93 million would be required over the next 25 years to sustain the existing buildings, and this did not include any service or building enhancements, which were much required in some of the centres.

Councillor Wheeler made the following points pertinent to Trowbridge community area:

- the indoor leisure facilities in Trowbridge were considered of strategic significance
- a new indoor facility within a community campus was proposed to replace existing facilities at Castle Place and Trowbridge Sports Centre
- the proposed facilities included a 25m pool, learner pool, leisure pool with flume, diving facilities, large sports hall, large fitness suite, multi-activity rooms, squash courts and a climbing wall
- the new facility was to be the largest in the county and would support the regeneration of the county town
- aimed to be complete by 2017
- the existing facilities were to remain available until the new facility was opened.

Following Councillor Wheeler's presentation, various comments and questions were raised, as follows:

- the Chief Executive had assured delivery of this programme by 2017 despite the proposed cuts in spending
- detailed costings had included the aging and maintenance of the existing facility until the new campus opened
- the future of Clarendon Pool was to be discussed with Clarendon School
- the consultation process was to include engagement with all local sports clubs

	<ul style="list-style-type: none"> • a 50m pool was too expensive to consider • the plan dovetailed well with the Transforming Trowbridge plan. <p>b. As a cabinet member, Councillor Wheeler responded to the following points:</p> <ul style="list-style-type: none"> • the car parking review was not being considered in conjunction with the leisure facilities review as parking came within the workplace transformation programme • the councillor was prepared to consider an application for a cultural festival from Trowbridge Town Council • there was a meeting on 16 September to consider outdoor leisure facilities. <p>The Chairman thanked Councillor Wheeler for his presentations.</p>	
10.	<p><u>Hilperton Allotments</u></p> <p>Councillor Vic Bielecki, Hilperton Parish Council, gave a presentation on the successful formation of the Hilperton Allotment Scheme. He included the following points:</p> <ul style="list-style-type: none"> • the allotment acts of 1908 and 1950 required six formal applications for plots before the issue could be considered • in 2008 more than 20 letters of interest had been received • a working party was formed that considered the key constraints and actions required, the land acquisition including planning and legal matters and financial considerations • the process of identifying and negotiating on suitable land • planning, fencing and cultivating the land • the formation of Hilperton Allotment Association • further land acquisition • the land costs were approximately £23,000 • membership of the association was £7 per annum • the cost of a full-size plot was £50 per annum and a half-size plot was £32 per annum. <p>The Chairman thanked councillor Bielecki for his presentation.</p>	
11.	<p><u>Community Issue</u></p> <p>The Chairman led a discussion on the sale of cars on the roadside in Trowbridge. Stephen Helsby, Highways Enforcement and Traveller Services Manager, outlined the issues:</p>	

	<ul style="list-style-type: none"> • this was a county-wide problem • there were only two recorded issues via the area board (Frome road and near the Fire Station) • road safety was a priority. <p>This was followed by a discussion that included the following points:</p> <ul style="list-style-type: none"> • this had been a long term problem in a great number of locations • Swindon Borough Council had an enforcement policy that enabled them to issue notices but this arrangement did not apply under Wiltshire Council. <p><u>Decision</u> The locations of parked cars for sale on highway to be submitted by area board and parish councillors for collation and an officer to be invited to the November meeting to talk to the issue.</p> <p>The Chairman thanked Mr Helsby for his attendance.</p>	Rachel Efemey
12.	<p><u>Parish Steward Scheme</u></p> <p>The officer was unable to attend. This item was subsequently withdrawn from the agenda. Further information on the scheme was available at the link below:</p> <p>http://www.wiltshire.gov.uk/parishstewardsscheme.htm</p>	
13.	<p><u>Any Other Urgent Business, Evaluation and Forward Plan</u></p> <p>Agnieszka Klien-Buchalska asked how the Polish community could co-operate with the area board to help Polish migrant workers to become active citizens. A meeting was arranged for 22 September between the Head of Equality and the Migrant Worker Take Part Group to focus on how joint work could be developed around active citizenship.</p> <p><u>Decision</u> Mayur Bhatt, Head of Equality, to report on the meeting regarding Migrant Workers at next area board meeting on 20 January 2011.</p> <p>The next two area board meeting dates and Forward Plan were noted.</p>	Rachel Efemey/ Mayur Byatt

	The meeting gave an electronic evaluation via the voting handsets on the overall success of the meeting.	
14.	<p><u>Allocation of Funding</u></p> <p>The Wiltshire Councillors considered two applications to the Community Area Grants Scheme 2010/11, as follows:</p> <p>Stefen Smith addressed the meeting on behalf of the Trowbridge Rangers Football Club.</p> <p><u>Decision</u> The application from Trowbridge Town Council was deferred.</p> <p><u>Reason</u> <i>Further details were required to support the application.</i></p> <p><u>Decision</u> Trowbridge Rangers Football Club was awarded £980 for start-up costs to run a mixed ability football club.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria 201/11 and demonstrated links to the Local Agreement for Wiltshire ambition 'Building Resilient Communities'.</i></p>	<p>Rachel Efemey</p> <p>Rachel Efemey</p>
15.	<p><u>Performance Reward Grant Scheme</u></p> <p>Lance Allan addressed the meeting on the effectiveness of the Performance Reward Grant Scheme in the Trowbridge community area.</p> <p>The Wiltshire Councillors were asked to consider two bids to the scheme, as follows:</p> <p><u>Decision</u> Trowbridge Area Board supported the bid from Wiltshire is Saving Energy (WiSE) and recommended that it go forward for consideration by the Performance Reward Grant panel.</p> <p><u>Decision</u> Trowbridge Area Board supported the bid from Wiltshire Voices and recommended that it go forward for consideration by the Performance Reward Grant panel; the identified local focus group to be the Polish migrant worker community.</p>	<p>Rachel Efemey</p> <p>Rachel Efemey</p>
16.	<p><u>Close</u></p> <p>The Chairman thanked those for attending. The next meeting would be held in the Atrium, Wiltshire Council, Bradley Road, Trowbridge on 18 November 2010.</p>	



Crime and Community Safety Briefing Paper Trowbridge Community Area Board 18th November 2010

1. Neighbourhood Policing

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

🖥️ Visit the new and improved website at: www.wiltshire.police.uk

Team News:

PC Paul WOOLLEY has taken over as Community Beat Manager for the Central NPT. PCSO Ian OWEN has joined the Park NPT having previously served in Westbury.

Police Authority Representative

Mrs Joy Hillyer is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing police matters in the Community Area. She can be contacted via Wiltshire Police Authority: 📞 01380 734022 or 🖥️ <http://www.wiltshire-pa.gov.uk/feedback.asp>

2. Comprehensive Spending Review

Police funding from Central Government is being reduced in line with spending cuts across the whole Public Sector. At the time of writing only the national headline reduction figure of 20% for the next 4-years is known. More details for each individual police force will become known in the near future. The Chief Constable has agreed with the Wiltshire Police Authority that the public will be consulted on any changes to the current policing model. Maintaining front-line policing is a key priority. Details of when and where consultation will take place in the Trowbridge Community Area will be published in due course.

3. Performance

There has been a small increase in reported crime over the 2-year period. Full details can be found at **Table 1**.

It is now possible to compare year on year quarterly ASB figures. For the 1st quarter (April – June) there has been a **4% decrease**. For the 2nd quarter (July - Sept) there has been a **16.6% decrease**. The increased effectiveness of NPT's working closely with partners to tackle ASB is an important factor. An updated ASB table can be found at **Table 2**.

Table 1 – Reported Crime Figures
1st Nov 2008 – 31st Oct 2010

TROWBRIDGE SECTOR						
TROWBRIDGE	CRIME				DETECTIONS	
	NOV 2009 - OCT 2010 compared to NOV 2008 - OCT 2009				NOV 2009 - OCT 2010 compared to NOV 2008 - OCT 2009	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	648	713	65	10.0%	54.5%	49.8%
Dwelling Burglary	103	188	85	82.5%	6.8%	20.7%
Criminal Damage	711	634	-77	-10.8%	17.4%	12.1%
Non Dwelling Burglary	179	159	-20	-11.2%	7.3%	8.8%
Theft from Motor Vehicle	101	187	86	85.1%	6.9%	20.9%
Theft of Motor Vehicle	58	67	9	15.5%	22.4%	17.9%
Total Crime	2968	3094	126	4.2%	34.6%	30.1%

**Table 2 – Reported Anti-Social Behaviour Figures
1st Oct 2009 – 30th Sept 2010**

OCT-DEC 2009	JAN-MAR 2010	APR-JUNE 2010 (2009)	JULY-SEPT 2010 (2009)	YEARLY AVE (09/10)
565	568	703 (735)	708 (849)	636

4. TCAF – Safer Trowbridge

Safer Trowbridge has arranged a workshop with Councillors, WC Officers and NPT staff on Wednesday 24th November to examine a best practice partnership approach to tackling community issues.

The next Safer Trowbridge meeting will be held at Trowbridge Town Council Offices at 6pm on Thursday 16th December. If you have concerns about any safety issues in the Community Area and want to get involved in finding innovative solutions you are very welcome to attend. For further details please contact Mr. Doug Ross: ☎ 01225 765072 or [✉ doug.ross@trowbridge.gov.uk](mailto:doug.ross@trowbridge.gov.uk)



David W Cullop
Sector Inspector

03/11/10



Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

Report for Trowbridge Area Board - November 2010

Fires

WFRS attended 12 accidental fires during the months of September and October 2010, a decrease from the 17 we attended during July and August. These incidents have involved a range of items including a cooker, an electrical intake box, curtains, a dishwasher, two chimneys, a boiler, a vacuum cleaner, a fence and hedgerow and several grill pans.

We were also called to 12 deliberate fires over the same period involving unattended bonfires, paper and refuse fires, vegetation and hedgerow fires, a car and van, a garage, post box, shed and fencing and the door of a house. WFRS continues to liaise with other agencies to identify persons involved in deliberate fire setting.

Injuries

No injuries through any fire related incidents have occurred during September and October.

RTC'S

WFRS have attended 3 Road Traffic Collisions within the Boards area. Two of these occurred on County Way. One injury was reported.

Community Safety

Wiltshire Fire & Rescue Service is reminding people about the importance of getting chimneys swept after already being called to three chimney fires in September. The recent chilly weather at night has led to many homes having fires lit much earlier in the year than normal - which can be dangerous if the chimney has not been swept since the fire was last used.

The Service's advice is to ensure that chimneys for wood burning fires are swept every three months when in use. If you burn bituminous coal, the chimney should be cleaned at least twice a year, and at least once a year when burning smokeless coal. An annual clean is sufficient for oil and gas fires. Other tips include:

- Have the chimney properly swept – using a vacuum cleaner alone is not sufficient.
- Make sure your fire receives enough air to allow the fuel to burn properly.
- Only burn suitable fuels.
- Do not overload the grate or appliance.
- Maintain your appliance in accordance with the manufacturer's instructions.
- Use a fire or spark guard to prevent accidental fires.
- Inspect your chimney breast, particularly in the roof space. Make sure that it is sound and that the sparks or fumes cannot escape through cracks or broken bricks.
- Make sure you are not at risk from carbon monoxide poisoning by having appliances installed and serviced by competent engineers. Fit a carbon monoxide detector and never block air bricks, vents or flues.
- Extinguish the fire before going to bed or leaving the house.

A wide range of fire safety advice can be found on the Wiltshire Fire & Rescue Service website - www.wiltsfire.gov.uk



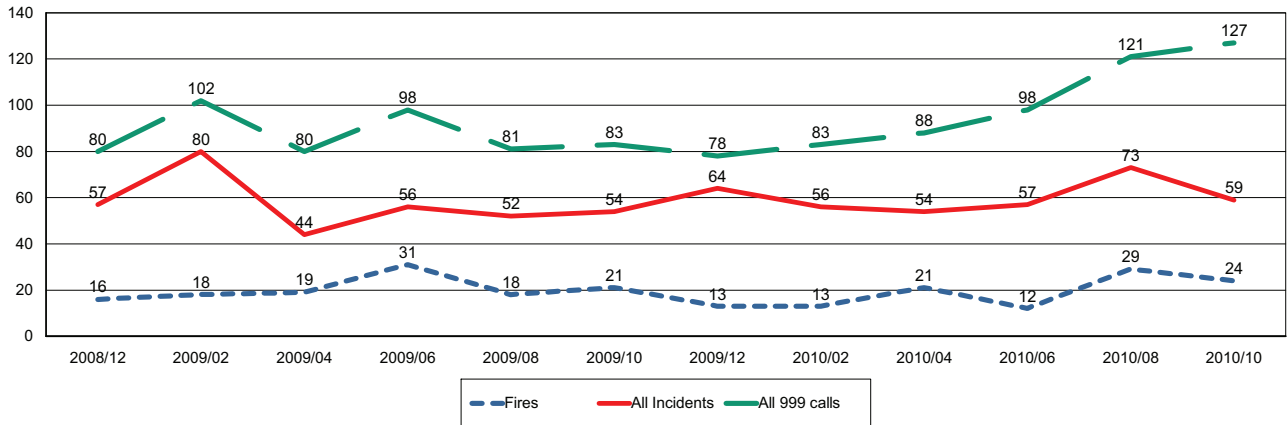
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

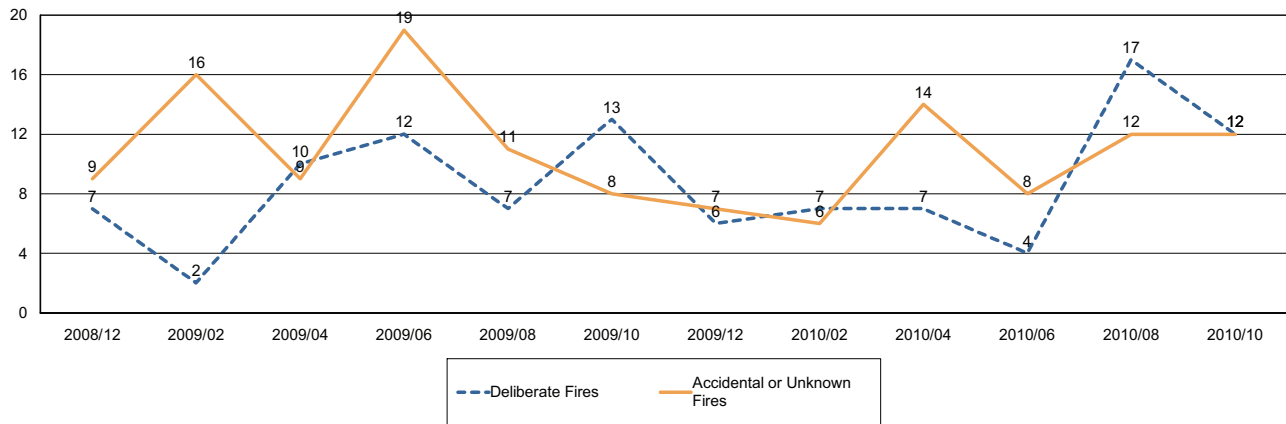
Report for Trowbridge Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including October 2010. It has been prepared by the Group Manager for the Board's area.

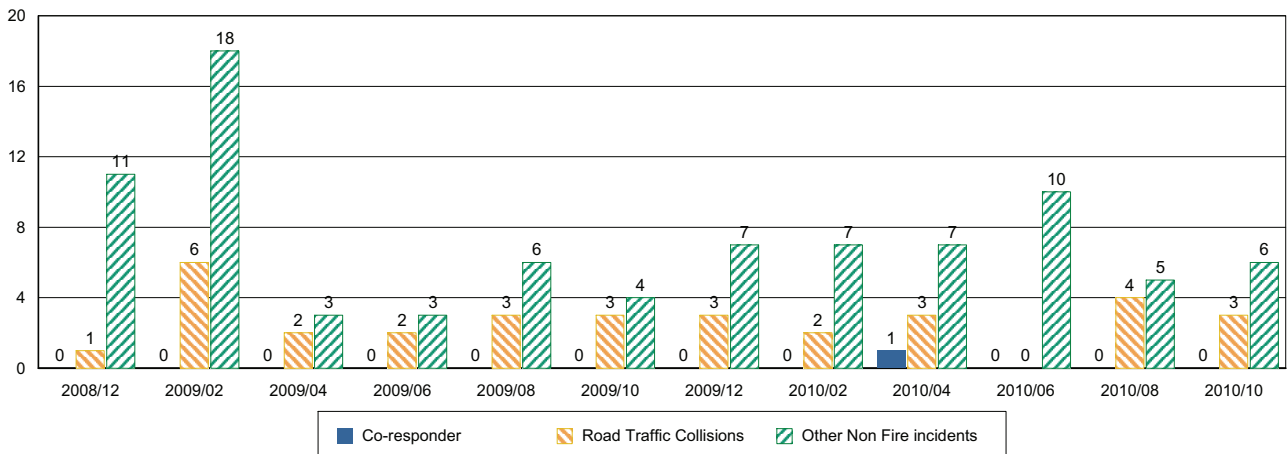
Incidents and Calls



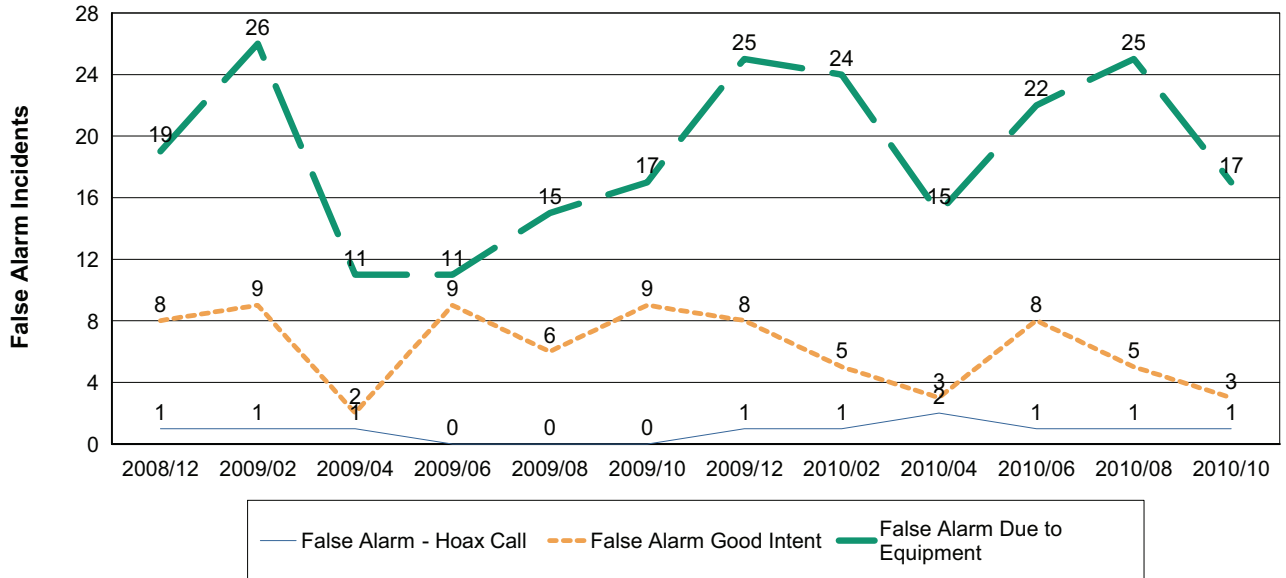
Fires by Cause



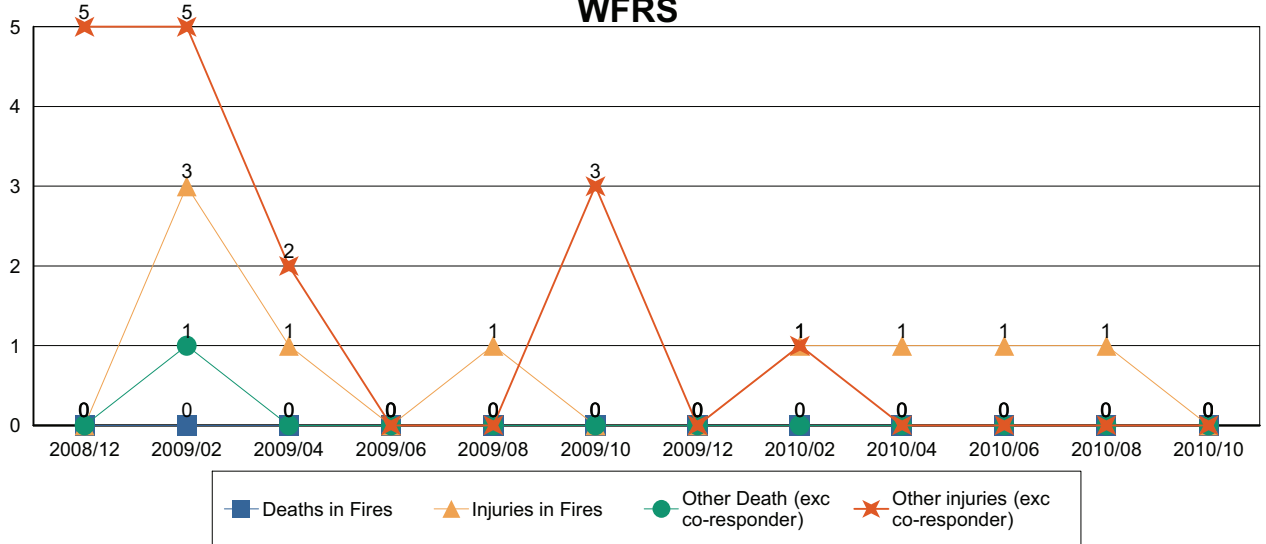
Non-Fire incidents attended by WFRS



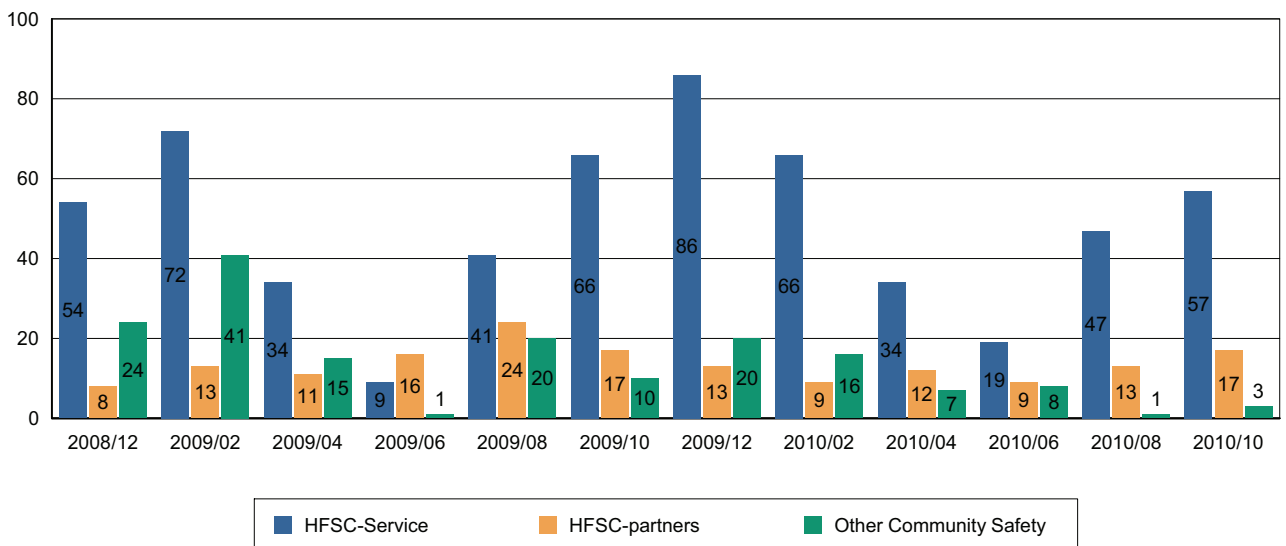
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – October 2010

Transforming Community Services (TCS)

The revised NHS Operating Framework for 2010/11, released by the Health Secretary Andrew Lansley in June 2010, makes it clear that all Primary Care Trusts in England must make it a priority to separate themselves completely from providing actual services and that a complete split has to be achieved by April 2011.

This means that NHS Wiltshire must organise a transfer of community services provided by Wiltshire Community Health Services (WCHS) to other organisations, such as hospital Trusts, other NHS providers (such as GPs) or to Wiltshire Council, with the capability of securing on-going employment for front-line staff on NHS pay and conditions.

NHS Wiltshire is currently in discussions with each of the potential bidders who will submit their proposals by 15 October. The proposal will be short listed by the 28 October with bidders being invited for interview. The Board and Commissioning Committee will make a decision about the preferred provider by 9 November, this will ensure that WCHS staff can be notified formally about their new employer by January 2011 and will allow for a smooth transfer by 1 April 2011 to fulfill government requirements.

Wiltshire performs well in cancer stats

More people than ever are surviving longer than a year after being diagnosed with cancer, and Wiltshire patients fare better than the national average, figures just released from the Office of National Statistics (ONS) show. In England, the number of people surviving for at least a year after diagnosis increased during the period between 1996 and 2006 from 61.8% to 65%. In Wiltshire the one-year survival rate went up from 64% in 1996 to 65.8% ten years later.

NHS Wiltshire's blueprint for improving cancer survival is its Wiltshire Cancer Reform Strategy, approved by the Board in October 2008. One of the key aspects of the strategy is encouraging and supporting people to make lifestyle changes (stopping smoking, sensible drinking and keeping an eye on your weight) that can help prevent many forms of cancer. Cervical, breast and bowel cancer screening offer a better opportunity for early diagnosis and successful treatment.

In 2008, the year when the strategy was introduced, NHS Wiltshire invested an extra £1.1million on early detection and screening services, bringing its total cancer spend to £6.7million for the year. The Cancer Survival Index for Primary Care Trusts covers all cancers, and has been designed to monitor the effectiveness of cancer services in PCT areas. It is adjusted for differences

between PCTs in the profile of their resident cancer patients by age, sex and type of cancer.

Chippenham celebrates new NHS dental practice

A new dental practice in Chippenham offering NHS treatment to around 12,000 patients opened officially on 24 September 2010. Guest of honour Duncan Hames, MP for Chippenham 'cut the ribbon' at the Hathaway Dental Practice. He was joined by children from nearby New Road Nursery, who last year won the prestigious Gold Award from NHS Wiltshire's Happy Little Teeth programme. Happy Little Teeth works with children aged 0-5, their families and carers, to promote healthy teeth and stop children being scared of the dentist's chair.

The Hathaway Practice, which started seeing patients in spring 2010, is the flagship of a three-year, £3million+ investment in NHS dentistry in Wiltshire. Run by established dental providers Dr Michael Frain Ltd., the practice has state-of-the-art accommodation for 5 dentists, 2 hygienists and an oral health promoter. It currently has 5,500 NHS patients on its books, with capacity for at least another 6,500 over the coming two years.

Overnight stays for partners to continue at PAW

A pilot scheme offering partners an overnight stay after the birth of their baby at the Princess Anne Wing (PAW) of the Royal United hospital in Bath has been so successful that Wiltshire Maternity Services have decided to run it indefinitely.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on Wednesday 17 November at 10am - **2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

NHS Update – November 2010

Re-appointment of NHS Wiltshire Chair

Tony Barron has been re-appointed to serve as Chair on the PCT board from 1 January 2011 until 31 December 2014. The appointment has been made in accordance with the OPCA Code of Practice.

Comprehensive Spending Review

Everyone working in the NHS is acutely aware of the need to make our budgets go further in the future. Nationally, the NHS is required to make £20bn savings per annum over the next three years, and the money will be reinvested back into patient care. We are working closely with our local partners to think carefully about how we can play our part in that process by delivering care differently in the years ahead so that we can reduce costs and improve quality.

Consultation Documents

The Secretary of State for Health, Andrew Lansley, has published two further consultation documents seeking views on proposals set out in the White Paper, *Equity and Excellence: Liberating the NHS*.

“Liberating the NHS: Greater choice and control – A consultation on proposals” and “Liberating the NHS: An Information Revolution - A consultation on proposals”. The documents are available at www.dh.gov.uk/liberatingtheNHS

“Liberating the NHS: Greater choice and control – A consultation on proposals” envisage choice of treatment and healthcare provider becoming the reality in the vast majority of NHS funded services by no later than 2013-14.

The second consultation “*Liberating the NHS: An Information Revolution - A consultation on proposals*” is about transforming the way information is, collected, analysed, controlled and used in NHS and adult social care services.

These consultations are opportunities to seek the views of patients, the wider public and the NHS, about the challenges that lie ahead, how we can successfully address them, and how we best take forward the choice and information commitments.

The consultation period for both documents will close on 14 January 2011 and we encourage anyone interested to contribute.

Staying healthy this winter

The NHS is gearing up for its busiest season of the year. Common viruses such as flu and the ‘winter vomiting’ bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services. One of the

biggest problems is keeping viruses from spreading, and NHS Wiltshire is asking people who may be infectious to **stay at home and use the phone**.

Flu vaccinations

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

Norovirus – stopping the spread

The 'winter vomiting bug' Norovirus caused serious disruption in hospitals across the southwest last winter, and NHS Wiltshire, together with our hospital colleagues, is urging everyone to play their part in preventing the spread of this distressing illness as this year's winter season looms.

We are all asking anyone who has had vomiting or diarrhoea in the last 48 hours not to visit friends or relatives in hospital or in a care home.

If you do have diarrhoea and/or vomiting, the advice is also to ring your GP's surgery if you have any concerns – and NOT to go to the surgery. The triage nurse or GP on call can tell you over the phone if you need to be seen – in cases where the patient is a child, for instance, or has another medical condition that could lead to vomiting – and this will avoid bugs spreading through busy waiting rooms.

Apart from hospitals, schools are one of the main breeding-grounds for vomiting and other bugs. If your child vomits or has diarrhoea, it is vital to keep them away from school for a full 24 hours from the last attack.

Finally, as norovirus is extremely infectious, keeping hard surfaces clean and washing hands thoroughly is very important. More detail on norovirus is available from the [Health Protection Agency](#)

NHS Stop Smoking Walk-in Clinic for Devizes

NHS Wiltshire has opened a new Stop Smoking Walk-in Clinic in Devizes in order to meet the increasing demand for people wanting to quit. The Devizes Stop Smoking Clinic will run as a "walk-in" clinic every Tuesday between 1.30pm and 3pm in the Outpatients Clinic at Devizes Hospital. There is no need for people to make an appointment, people can simply call in, and they will be seen by a Specialist NHS Advisor.

Win for Wiltshire in Health Awards

NHS Wiltshire's Head of Primary Care, Jo Cullen has won a regional award for leading the team which brought about a new, single out-of-hours GP service for the whole of Wiltshire.

Beds have reopened at Savernake Hospital

All 24 inpatient beds at Savernake Hospital have re-opened.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on Wednesday 17 November at 10am - **2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs



We're making a difference

Report to the Trowbridge Area Board Meeting of 18th November 2010.

1. **The Steering Group Meeting is to be held on Monday 8th November 2010.**
 - Our comments on the Wiltshire Community Plan 2011 – 2026 were submitted, see letter attached.
 - Progress on the Trowbridge Community Area Plan is to be reported.

2. **Economy and Transport.**
 - Funding for Transforming Trowbridge, particularly for the Masterplan remains a real concern. Priority funding should be given to projects which will encourage economic development particularly in Chippenham, Salisbury and Trowbridge.
 - We continue to have real concerns that the lack of significant Leisure and Recreational facilities in the Town Centre will make it very difficult to attract new businesses of any size to the Town. The Masterplan is therefore of even more importance as it will be our major marketing tool for attracting new business to Trowbridge and the community area.
 - The proposed Leisure Facilities Review is welcomed involving as it does an estimated investment of £117m over the next 20 years albeit that for Trowbridge the development is scheduled for 2017.
 - There is a need for the development of starter units in Trowbridge Community Area to encourage start-ups particularly as small businesses need to be encouraged and will provide more local jobs.
 - We are presently updating and quantifying our information on empty shops and offices initially in Trowbridge town centre.
 - The Economy and Transport Group meeting scheduled for 2nd September 2010 was cancelled as it was considered that there was not enough firm information to report and discuss. The meeting scheduled for 2nd December will however go ahead as there will be matters to discuss following the Transforming Trowbridge meeting on 15th November 2010.
 - Our schedule of sites with development potential has not changed significantly in the last 9 months. An updated copy will be brought to the Area Board meeting.

3. **BA14 Culture.**
 - BA14 Culture are working with "Sounding it out" and a Ceilidh dance band to organise a Ceilidh and singing event in spring 2011. This partnership working will encourage local people, including young people, to take part in cultural activities and will further raise the profile of the BA14 Culture Group.
 - Discussions are underway to organise a Trowbridge Fringe Festival next year and various groups are meeting to look at developing the project as a sustainable form of entertainment and another opportunity to engage local people in culture and the Arts. BA14 group are working closely with Think BoA who have recently had success with a Fringe Festival in Bradford on Avon.
 - Trowbridge museum are looking at holding a tourism fair next year to celebrate Trowbridge as a great day out.
 - The project part funded by Awards for All and the Area Board is nearing its conclusion. The website is functioning well and the major Cultural Event was a great success. We have worked closely with schools and other groups to increase local involvement in cultural activities particularly the less well off. We are evaluating the work done to date and we have

some important projects still to complete prior the end of the financial year. Our full reports will be sent into both funders in due course.

- The Arc Theatre has appointed a new director, Rachael Selley. The Arc has just launched its exciting Autumn Program.
- The next BA14 Culture meeting is on 22nd November 2010, 9.30 at The Arc Theatre, Trowbridge. Any newcomers are very welcome.

4. Local Environmental Alliance/Awareness Forum (LEAF).

- LEAF (Local Environmental Awareness Forum) had their second meeting on 29th September where a number of potential projects involving trees and carbon off-setting were discussed.
- The Inaugural General Meeting will be held on Wednesday 24th November 2010 7pm at Longfield Community Centre. Any new members are welcome.
- TCAF is seeking a new Theme Group Champion to support the LEAF group as our present champion, Pete Barnet, has expressed his intention to step down due to pressure of work as he has recently been promoted. Any queries or interest in this position should be made to Kate Oatley or Doug Ross on 01225 765 072 or tcaf@trowbridge.gov.uk.
- LEAF, through TCAF, has asked Wiltshire Council to produce a detailed Tree Policy to help LEAF develop tree projects and funding applications.

5. Education – The Trowbridge Extended Schools network.

- The group is seeking to widen its membership to ensure better representation for groups involved with children up to the age of 18. New members will include Children Centres, Wiltshire College and Wiltshire Youth Action.
- A charging policy is being developed for the 'Hub' at John of Gaunt School which is run by Extended Schools. Rates have been agreed and 2 possible models are being looked at.
- Trowbridge Youth Parliament and Youth Choir continue to go from strength to strength with funding being sought for the Youth Parliament in a joint project with CAYPIG.
- Wiltshire Music is working on a programme of workshops throughout the Extended Schools Cluster which will culminate in a Trowbridge Music Festival for the schools in spring 2011.
- The next Extended Schools meeting will be on Monday 8th November 2010

6. Health and Community Care.

- The Adcroft and Bradford Road Practices are presently working with development consultants to produce a business plan for a combined Primary Care Centre and extension to Adcroft Surgery to accommodate the combined surgeries of Adcroft and Bradford Road. NHSW continues to support the development of the PCC with £750,000 allocated to it. The reason for a combined development is to reduce both capital and revenue costs, and we hope that this will be progressed quickly although we do not expect the business plan to have been finalised prior to the Area Board meeting on 18th November 2010. We are pleased that Tony Barron and Jo Howes will be attending the Area Board meeting.
- The services provided by Wiltshire Community Health Services must be transferred to new employing organisations by 31st March 2011. The services have been grouped into 4 clusters: -
 - Cluster1: Maternity – managed transfer to a NHS Trust capable of securing on-going employment for front-line staff on NHS pay and conditions. The resultant contract will have a three year term
 - Cluster 2: Children – managed transfer to a NHS Trust for a period of 2 years with the strategic intent of maintaining the integrated working with Wiltshire Council (WC)
 - Cluster 3: Miscellaneous – The PCT will pursue the transfer of each of these services via the appropriate contractual arrangements, as outlined in the option appraisal. The services are Community teams for People with Learning Difficulties; Wheelchairs; Community Dentistry; Prison Health and the Independent Living Centre.
 - Cluster 4: Adult Services – managed transfer to a NHS organisation capable of securing on-going employment for front-line staff on NHS pay and conditions. The resultant contract will have a three year term.

The timescale for achieving these transfers is very short, 31/03/2011, and a detailed timetable to achieve this has been agreed, with NHS Wiltshire's Board planning to make its decisions on

the preferred provider organisation(s) on 9/11/2010. The preferred provider(s) will then have 48 hours to respond with the Board then announcing the outcomes on Thursday 11/11/2010. The new White Paper does not affect these proposals.

- The White Paper 'Equity and excellence: Liberating the NHS' will dramatically change the NHS. The main changes for the NHS are: -
 - The patient will be put first with the principle of "shared decision making" becoming the norm such that there will be *no decision about me without me*.
 - Information available to patients will be improved to enable them to make informed decisions on the choices open to them.
 - In return for greater choice and control, patients should accept responsibility for the choices they make, concordance with treatment programmes and the implications for their lifestyle.
 - The Department of Health's NHS role will be much reduced and more strategic. It will focus on improving public health, tackling health inequalities and reforming adult social care.
 - The programme for public health will be set out in a white paper this year which will support the creation of a new Public Health Service.
 - PCTs' responsibilities for local health improvement will transfer to local authorities, who will employ the Director of Public Health jointly appointed with the Public Health Service.
 - The Government will increase NHS spending in real terms in each year of this parliament.
 - The Government will not produce another long-term plan for the NHS in the next 5 years.
 - A NHS Commissioning Board will champion patient and carer involvement and the Secretary of State will hold it to account for progress.
 - GP consortia will be formed to commission primary and secondary health care services. This will mean the redesign of patient pathways and that local services are always clinically-led and based on more effective dialogue and partnership with hospital specialists. GP commissioning will be put onto a statutory basis, with powers and duties set out in primary and secondary legislation.
 - All GP practices will have to be a member of a GP consortium. The NHS Commissioning Board will have a reserve power to assign practices to consortia if necessary.
 - Strategic Health Authorities (SHAs) and Primary Care Trusts (PCTs) will cease to exist on 31/03/2013, but both before that will have key roles in developing the new NHS service.
 - The collective voice of patients will be strengthened by the creation of Health Watch England, a new independent consumer champion within the Care Quality Commission. Local Involvement Networks will become Local Health Watch organisations.
 - The current performance regime will be replaced with separate frameworks for outcomes that set the direction for the NHS, for public health and social care, which provide for clear and unambiguous accountability, and enable better joint working.
 - A new NHS Outcomes Framework will provide direction for the NHS. The first NHS Outcomes Framework will be issued later this year and will support NHS organisations in delivering improved outcomes from April 2011 with full implementation from April 2012.
 - It is essential for patients' outcomes that health and social care services are better integrated at all levels of the system.
 - Each local authority will take on the function of joining up the commissioning of local NHS services, social care and health improvement.
 - All NHS trusts must become foundation trusts and staff will have the opportunity to transform their organisations into employee-led social enterprises that they themselves control, freeing them to use their front-line experience to structure services around what works for patients.
 - Monitor will become the economic regulator.

TCAF is the Community Partnership whose aim is to improve the quality of life and wellbeing of all people in the Trowbridge Community Area.

- The NHS needs to achieve unprecedented efficiency gains amounting to £20 billion by 2014 for reinvestment in front-line services and improvements in quality and outcomes.
- The Government will reduce NHS management costs by 45% over the next four years.

The White Paper is the long-term plan for the NHS and is intended to give the NHS a coherent, stable, enduring framework for quality and service improvement.

The work ahead for WPCT is really challenging and the managerial staff will not know what the future holds for themselves individually. Our responsibility is to ensure that the Trowbridge Community Area gets the best Health Facilities and Services possible and the Group believes that this will best be achieved by giving WPCT our strong support and working closely in partnership with them, WC and TTC and it is vital that Trowbridge gets a PCC before the demise of NHSW.

- **An update on Wiltshire Council's Adult Care Services:** - Carolyn Hamblett, Head of Service Operations, reported that the "Help to Live at Home" project was progressing well. This is a programme to improve the quality and quantity of social care services in the community for everyone in Wiltshire, including those who do not qualify for Council funded services or who prefer to arrange their own care. A new Reablement service is to be commissioned to provide more people with rehabilitation and helps them recover their independence after accident, illness or crisis in their life, and a pilot for this began in July. Glayne Greenaway stated that the Reablement service had very recently worked brilliantly for a friend who had had a spell in hospital but was now living at home again successfully.

7. Safer Trowbridge.

- Touch2id has continued to issue its safe identity cards, but is currently seeking new premises for the next 2 or 3 months. It is hoped to extend the scheme into the whole of Wiltshire and BANES in the New Year.
- Mike Franklin Wiltshire Fire and Rescue's Partnership and Engagement Manager will not be able to attend all Area Board and Partnership meetings but will provide copies of reports going to the Area Board meetings.
- A new home has again to be found for the Bluez 'n Zuz discos following the sale of the business which housed the very successful event, 53 having attended, in September. Suitable sites are becoming increasingly difficult to find.
- Work is ongoing on the Issues to be included in the Community Area Plan but we are awaiting the outcome of the Comprehensive Spending Review and detailed proposals from the Police.
- PC Mark Hough Beat Manager for Trowbridge Rural NPT has been involved in investigating the letterboxes' explosions and has made good progress such that summons may soon be issued.

8. Parish Councils Liaison Group.

- PC Mark Hough had reported that the priorities listed for the Trowbridge NPT area were the "Southwick Crime Rate" and "speeding in the villages". He reported that Bradley Gardens RA had recently been successful in getting the first Community Speed Watch scheme into the Trowbridge Community Area for Silver Street Lane. Rachel suggested that "speeding in the villages" should be reported directly to the Area Board, through the issues system, for it to help in addressing the problem. Peter Westlake reported that the 30mph speed limit has now been extended in West Ashton with the appropriate signage and road markings and was now in line with the S106. Kendrick Jackson stated that speeding along the Devizes Road in Hilperton where there is a 20mph speed limit and road humps is a significant problem. PC Hough reported that he has now been equipped with a Laser Speed Gun which will enable him to take further action.
- Heavy Goods Vehicles were reported to be breaching weight limit restrictions on Hawkeridge Road from the Yarnbrook roundabout and also they are using Heywood as a rat run to avoid this roundabout. Rachel Efemey again stated that these matters should be reported through the Area Board's Issues system.

TCAF is the Community Partnership whose aim is to improve the quality of life and wellbeing of all people in the Trowbridge Community Area.

- Kendrick Jackson reported that Hilperton Parish Council, which had been the only PC to show any interest in the Street Lighting Reduction initiative, no longer considers the scheme to be beneficial as there would be no cost saving for the Parish.
- Rachel Efemey asked all PCLG members to advise her of roadside locations where car trading is taking place. Francis Morland stated that WC has yet to develop a policy to address this issue.
- She also asked for details of dropped kerbs required in Parishes to be sent to her as the Area Board is considering allocating a further £5,000 which will provide 10 extra dropped kerbs.
- Peter Westlake reported that he had been appalled with the reply received from Cllr Tonge when he asked for information on the development of a road scheme to improve the A360 between West Ashton and Yarnbrook. This development had been included in the proposal for the rejected Westbury Bypass Scheme. It was suggested that this should be raised as part of the public consultation process on the Local Transport Plan.
- Kendrick Jackson advised members that Parishes should ensure that all their land holdings, particularly unused and/or derelict land should be identified for fear of WC taking it over by default.
- Francis Morland stated that the Coalition Government was considering allowing development within villages without the need for planning permission if the majority of residents in the village supported it, but no details of the proposal have yet been published.

9. Trowbridge Neighbourhoods Partnership.

- Phil Gray and Andy Pike residents on the College Estate won first prizes in the local Trowbridge in Bloom competition for best residential street and best residential area respectively.
- Derek Adams thanked Bill Austin, Jennifer Polledri, Nick Alford and English Landscapes for their hard work in making Trowbridge such floral success and in winning the Silver Gilt Award in the St Bridget cup “larger towns” category in the South West in Bloom competition. He stated that Trowbridge in Bloom had brought so many people together in a common cause bringing praise to the town which he hoped would end some of the criticism which Trowbridge seems to attract. He was pleased that so many of the TNP groups had taken part and he hoped that all would support next year’s efforts.
- Antisocial Behaviour continues to be a problem from which most of the NPTs’ areas suffer. It is being addressed positively with partner agencies involved. Referrals are being made to WC’s ASB Panel, some ASB Contracts have been issued and even ASB Notices are currently under consideration.
- The Studley Green Youth Club is presently closed because WC’s Youth Development team is concerned for the safety of its staff and the young people attending. This is causing concern locally and is penalising those who wish to attend. The Police are carrying out extra work to address what appears to be a current local gang culture which must be overcome.
- The Children’ Centre at Longmeadow School has now opened in its new and separate building. Stepping Stones is also moving into custom built accommodation within the new building.
- All the Groups have been asked to send in their requests for additional dropped kerbs to Karl Buckingham at TTC for onward transmission to Rachel Efemey, hopefully in time for the Board meeting.

David Maynard,
Strategic Policy Manager
Wiltshire Council
County Hall
BA14 8JN

7th September 2010

Dear Mr Maynard,

I write to you on behalf of Trowbridge Community Area Future Partnership (TCAF) in response to the Consultation draft of "People, places and promises – The Wiltshire Community Plan 2011-2025".

We consider that it is difficult to argue with the vision; priorities and objectives set out in the Plan but think that "The promises" should be replaced with "The aspirations".

We do however have a number of concerns with what actually appears to be a "top down" Community Plan rather than a "bottom up" Community Plan. We consider that the composition of the Wiltshire Assembly needs to be reviewed as it appears that the voluntary sector and the general public are under represented. Local Community Area Plans do not appear to have had a role in the production of the Wiltshire Community Plan 2011-2025 and the Plan does not contain national or Wiltshire indicators with which to measure progress over the plan period.

The emphasis on the "big society" is recognised and the importance of a thriving voluntary sector is stated but we feel that there needs to be a commitment to protecting the level of funding to the voluntary sector in the same way as the Coalition Government has decided for the NHS.

We would like to see the arts included under "Places: with access to resources in the widest sense after community facilities...."

We agree that there is a need to generate a greater proportion of high value-added businesses but there is also the need to encourage the growth of existing businesses as part of job creation.

The process of defining the visions of the sorts of places Salisbury, Trowbridge and Chippenham should become, including their future scale and roles, needs to be a priority for funding, to help them to achieve local economies that are fit for the future.

Our final concern is where the reductions in services and employment are to occur and how these will affect the local communities in which they occur.

We are strongly committed to partnership working and as such support your objectives and priorities.

I look forward to your response,

Yours Sincerely,

Mr Colin Kay
Chair TCAF

Town Council Report to Area Board, 18th November 2010

1. Museum & Information Centre

Dancing Days Exhibition - opened on October 23rd.

Christmas Cards – on sale at the TIC.

Education – We will have activities before Christmas as well as regular school visits.

2. Community Services

Christmas Lights Saturday 4th December – in conjunction with the Shires.

Pancake Races Tuesday 8th March – the traditional Shrove Tuesday event is back.

May Fayre – The Lions Club will be organising this event in Fore Street with additional Tourism activities during the day.

Wiltshire British Armed Forces & Veterans weekend 25th and 26th June – The Town Council will once again be supporting this event.

Summer Show – in 2011 at the end of the Summer we will hold our event in the park. In 2012 it should be even better, with the new Civic Centre as well.

Active Trowbridge – We continue to provide over 300 sessions each week to local schools. Fun days will recommence in the February and Easter holidays.

3. Town Development

Transforming Trowbridge: Boots opened on 10th November at the Gateway with **Argos** to follow later. The **Civic Centre** is progressing to schedule with the steelwork now taking shape following demolition and ground-works. Plans for the refurbishment of **County Hall** including the library and the potential for a decentralised low carbon energy network were on display recently. No firm plans have been submitted for other town centre sites. New Housing Developments continue at **Southview Farm** and preliminary works have commenced on the **Hilperton Gap relief road**.

Core Strategy – The Town Council has recently agreed to support the principle of providing for a level of growth greater than 300 homes per year in and around Trowbridge, on condition that it can be accommodated within the Town Council's adopted strategy.

Sports Pitch Provision – The Town Council is working with WC, TCAF and sports clubs to consider the feasibility of developing an outdoor sports facility in the community area.

4. Properties

Trowbridge In Bloom – Local awards ceremonies took place recently following the award of a Silver Gilt in the South West In Bloom competition to the town's entry. The committee is now working on plans to achieve a Gold Award in 2011, with particular focus on community groups undertaking work in their own neighbourhoods.

Seymour Shop – Selwood Housing Society have confirmed their offer on a peppercorn rent, we have considered the detail with the TARA and have responded accordingly.

5. Policy

HM Courts Service Review – The Council received an acknowledgement for our objection. The responses will be on-line at: www.justice.gov.uk

Parking Strategy – A response, objecting to some recommendations was submitted.

Website – the new Town Council web-site is being launched this month.

6. Wiltshire Council

Traffic Planning – The Council has written to request that WC ensure that Highways undertake a Traffic and Transport Strategy of Trowbridge working closely with Transforming Trowbridge and the Vision Director in order that it complements the Core Strategy to deliver improvements for the Town.

Allotments – We are working with WC and neighbouring parishes to identify suitable locations for new allotments and considering taking on existing allotments in the town.

Leisure Services Review – We responded to the consultation, supporting the proposals whilst raising some concerns about the location of the new facility, how it might link with other commercial facilities and the future of the existing facility at Clarendon College.

Delegation of Services – The clerks of Salisbury, Trowbridge, Corsham and either Warminster or Bradford have been appointed by the Society of Local Council Clerks to sit on a working party with WC to consider these issues further.

Performance Reward Grant Analysis – The analysis of the information considered by WC cabinet has been shared with a number of other councils in Wiltshire.

Health Services – We have corresponded with NHS Wiltshire and now hope that; all parties fully understand the concerns of all four of the local GP practices, and that everyone will work together for the future of health services in the area, both to improve our existing surgeries and provide a better range of facilities in a new Primary Care Centre.

8. ITEMS OF NOTE

Meeting Dates. Council and committee meetings for the next 2 months are:

Tuesday 23 rd November	Town Development	TTC Office
Tuesday 30 th November	NO MEETING	
Tuesday 7 th December	Museum & Tourism (6:30pm)	TTC Office
Tuesday 7 th December	Properties	TTC Office

Tuesday 14 th December	Town Development	TTC Office
Tuesday 21 st December	NO MEETING	
Tuesday 28 th December	CHRISTMAS	
Tuesday 4 th January	Town Development	TTC Office
Tuesday 11 th January	Policy & Resources	TTC Office
Tuesday 18 th January	Town Council	Longfield

Lance Allan
Town Clerk



**18 November 2010 Trowbridge Area Board
Youth Funding Proposal
from
Trowbridge CAYPIG & Youth Parliament**

Contact Person Name: Jayne Bullock

Address: The Extended Services Hub
The John of Gaunt School,
Wingfield Road
Trowbridge
BA14 9EH

Email: jbullock@johnofgaunt.wilts.sch.uk

Telephone: 01225 711162

Project proposal (please include how it addresses the priorities of accessing transport & reducing anti social behaviour)

The initial key objectives and the proposal below are entirely representative of the views of the Trowbridge Youth Parliament and the CAYPIG. The plan is a direct result of a joint organisational meeting, attended by representatives from both groups, held on Monday 11th October.

Anti Social Behaviour (ASB)

- Development and promotion of a media campaign. Key objectives are:
 - To highlight that the youth of Trowbridge **do not** support anti social behaviour and
 - To raise awareness to the public of the routes to report any anti social behaviour issues encountered or witnessed.

NB: Inspector Malcolm McClundie and Rowena Green (Anti Social Behaviour Reduction Officer) support the campaign and have committed to providing guidance and steer and will react to increased reports of ASB.

The media campaign will raise objectives highlighted via:

- Leaflets – distributed both within the Town Centre by the young people and accessible at public places (libraries, GP surgeries, schools, youth centres, town halls etc)
- Bill boards at prominent points within Trowbridge
- Press coverage, linked to police monthly article within The Wiltshire Times

- Radio coverage (cost dependant)
 - Bus advertising
 - Young people will produce a video identifying why the youth of Trowbridge are committed to tackling anti social behaviour. Equipment will be purchased supporting this strand of proposal, ensuring sustainability and project longevity.
- The video will be shown at school events, public events and also on local buses tv screens.
- We aim to link the issue of anti social behaviour to the transport challenge in the following ways:
 - Offsetting a proportion of the funds paid to local bus companies for the above advertising, against the sustainability of the 'flexi bus', and other community transport, which responds to public requests for pick up's in Trowbridge rural areas.
 - Increased partner working with bus companies, building relationships with a view to clearer communication re transport issues faced by young people.

Budget Breakdown

Costs of project proposal: £7759

- £2000 re bus investment
- £2000 video production
- £2500 billboard
- £621 contingency
-

Total project cost
£7759

Amount sought from Trowbridge Area Board (max amount is £7,759)
£7759

Amount from other sources
£0

What is the project's timescale (include start and end dates)?

Nov 2010 – August 2011.

How many young people will benefit from this project?

75 young people from CAYPIG & the Youth Parliament will be involved in the project.

All young people within the Trowbridge community area and parishes will benefit.

How will you know if your project has been successful?

- Launch of the media campaign
- Increased reporting's of anti social behaviour issues resulting in a higher figure of proactive interventions.
- Further sustainability of the 'flexi' bus.
- Further realistic actions by partner agencies to support transport issues

We anticipate the proposal to be steered and developed by the young peoples voices and therefore are realistic re evaluations. We project that impacts will not be immediate but will enhance current working practices within these fields, over a period of time.

Requests for Grit Bins

Trowbridge Area Board – 18 November 2010

Trowbridge Area Board	HILPERTON	6	(1)In Birch Gardens halfway up the hill by Horseshoe Close. (2)On Helpswell Rd. (3)On Painters Mead Rd. (4)In Cresswell Drive. (5)On Wyke Rd, near the Horse Rd end. (6)Gibbs Leaze/Painters Mead junction.
Trowbridge Area Board	NORTH BRADLEY	3	(1)At the top of The Rank near the slope outside No. 2. (2)Near the primary school in Church Lane. (3)In Broadley Park.
Trowbridge Area Board	SOUTHWICK	2	(1)At Hoggington Lane/Frome Rd junction although location is still to be confirmed. (2)At Goose St/Bradley Rd junction although location is still to be confirmed.
Trowbridge Area Board	TROWBRIDGE	1	(1)On Broadcloth Lane East after the turning for Jasmine Way but before the bridge.
Trowbridge Area Board	WEST ASHTON	2	(1)At East Town. (2)At Heath Hill.

WILTSHIRE COUNCIL

TROWBRIDGE AREA BOARD
18 NOVEMBER 2010

**LOCAL TRANSPORT PLAN SMALL-SCALE TRANSPORT AND HIGHWAY
IMPROVEMENT SCHEMES**

Purpose of the Report

1. To put forward for approval the proposals made by the Community Area Transport Group for the small scale transport and highway improvement schemes for the Trowbridge Community Area.
2. To allocate dropped kerbs up to a total of £5,000 (7 x dropped kerbs) from requests received.

Background

- 1.1. In 2010/11 the 18 Area Boards have been allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small-scale transport schemes to be progressed in their community areas. Trowbridge Area Board has been allocated £15,354.
- 1.2. It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes, these are selected using technical surveys and inspections. In addition, it cannot be used to pay for revenue functions such as passenger transport.
- 1.3. Due to the complexity of assessing and selecting a scheme from the many requests, and the potential time that such an agenda item would take, each Area Board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the Area Board. The first meeting of the Trowbridge Community Area Transport Group, membership of which is set out in Appendix 1, was a workshop on 14 September 2010 led by Highways Officers, following the format below
 - Background to the LTP, transport policies, and breakdown of total Council funding.
 - Use of the Assessment Framework to prioritise requests.
 - Review of requests received in the community area.
 - Undertake scheme assessment– taking into account typical costs, LTP criteria, constraints on implementation etc.
 - Discussion on the need to fund a scoping/feasibility study

- If any scheme cannot be accommodated in the Area Board budget consider funding options for the implementation phase – i.e. LTP, match funding, section 106 etc.
- Selection of scheme(s)
- Recommendation to Area Board

Main Considerations

The CATG group agreed to put forward the following proposals for the use of the budget to the 18th November Trowbridge Area Board meeting:

1. £5,000 ring fenced for dropped kerbs (will provide 7 single dropped kerbs) - requests for these to come forward to the 18 November Area Board meeting for a decision to be made.
2. Lark Down – Costings for proposals of either a refuge/pedestrian build out adjacent to the bus stop
3. Eastbourne Gardens – investigation into pedestrian provision/informal crossing adjacent to Tesco Express

Environmental Impact of the Proposals

At this stage of agreeing the budget allocation there is no environmental impact

Financial Implications

£15,354 has been allocated for these schemes. Additional costs for implementing the schemes above the £15,354 will have to be funded from future years budgets

Legal Implications

None

HR Implications

None

Equality and Diversity Implications

All proposals will increase access to the highway for pedestrians with mobility issues

Recommendations

1. It is recommended that the Area Board approve the following proposals made by the CATG:
 - 1.1 £5,000 ring fenced for dropped kerbs (will provide 7 single dropped kerbs).

- 1.2 Lark Down – Costings for proposals of either a refuge/pedestrian build out adjacent to the bus stop.
 - 1.3 Eastbourne Gardens – investigation into pedestrian provision/informal crossing adjacent to Tesco Express.
2. If recommendation 1.1 is approved that the following list of dropped kerb requests to be considered; up to 7 kerbs can be funded:
- 2.1 Trowbridge, Gloucester Rd junction with Bond Street - 1 x dropped kerb Identified by the Newtown Area Residents Association the following site requires one drop kerb only (which is opposite one that is already existing). This is a well-used route into town for any wheelchair & mobility scooter users, with this single dropped kerb being "omitted" from what would otherwise be a completely safe route. Location - Pavement to right-hand front of "7-day Shop" in Gloucester Road/junction with Bond Street.
 - 2.2 Southwick, Hollis Way - 1 x dropped kerb Identified by Southwick Parish Council councillor, request for dropped kerb outside 34b Hollis Way as resident there has M.S and has to push her husband who is in a wheelchair over the pavement

Report Author: Rachel Efemey -Trowbridge Community Area Manager
Tel No: 01225 718608
E-Mail: rachel.efemey@wiltshire.gov.uk

Appendices:

Appendix 1 – Membership of Community Area Transport Group

The following unpublished documents have been relied upon in the preparation of this report:

- LTP Prioritised requests list

TROWBRIDGE COMMUNITY AREA TRANSPORT GROUP MEMBERSHIP

Councillor Ernie Clark – Chairman
Councillor Peter Fuller
Councillor John Knight
Councillor Jeff Osborn
Lance Allan – Trowbridge Town Council
Doug Ross -TCAF
Adam Nardell –Trowbridge Vision Board
Gaynor Polglase – Parish Council Liaison Group
David baker – Chamber of Commerce
Jade Coupland – Wiltshire Police

Consultation Feedback – Key Points

Why Review Car Parking?

- Move to Wiltshire Council – lack of consistency between former districts
- Parking is wider than just charging – important part of local transport policy
- Need to update existing strategy – price comparison with neighbouring areas

Consultation Process

- Informed people through:
 - Web portal and documents in libraries
 - Press release, Parish Newsletter and Area Boards
 - Emails and letters to some 8,000 contacts
- Overall, some 600 people responded making over 5,000 comments
- Reasonable response from Amesbury, Chippenham, Corsham, Devizes and Salisbury; more limited number of responses from most other areas
- Concerted campaign by councillors and parish councils in South West Wiltshire

Countywide Responses

- Overwhelming support for economy as most important objective
- Next highest support for meeting residents' need for parking
- Majority support for concept of banding towns and proposed land-use zones
- Small majority disagreed with proposed bands
- Large majority agree that town and parish councils should be offered 'buy back' and car park management opportunities
- Majority selected 'conventional' (lowest) parking charges option
- Little enthusiasm for proposed Sunday parking charges
- Significant support for more pragmatic approach to residential parking in new housing developments
- Overwhelming support for policy and process on residents' parking zones
- Majority support for council's approach to parking enforcement

Local Responses

- 7 Total respondents
- If car parking at the Country Park is made chargeable then it would encourage parking elsewhere, causing problems other areas e.g. Frome Road.
- Trowbridge should be given to 1 hour free car parking, then chargeable as they have currently in Westbury and Melksham. It is vitally important to keep people visiting Trowbridge.
- Long stay commuter parking provision should be assessed where adequate sustainable transport alternatives exist, not automatically reduced.

Next Steps

- Sept-Nov: Area Boards' feedback presentations
- Oct-Nov: consideration of consultation responses
- Dec: Cabinet decision meeting (14th Dec)
- Jan-Mar: statutory procedures
- Apr: implementation of changes

TROWBRIDGE AREA BOARD FORWARD PLAN

ITEM 16

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items (including officer contact details)	Cabinet Member Attending
Thursday 20 January 2011	Wiltshire Council Offices, Bradley Road, Trowbridge, BA14 0RD	<p>Community Items: Report on the migrant workers meeting</p> <p>Corporate items: Outcome of Leisure Facilities Review Street Trading Dog Control Orders</p> <p>A Fair Trade stand will be available prior to the meeting to promote Fair Trade Fortnight Community Area Grants will be considered</p>	<p>Cllr Keith Humphries (Health and Well Being)</p> <p>Cllr Fleur de Rhé-Philippe (Finance, Performance and Risk)</p>
Thursday 17 March 2011	Wiltshire Council Offices, Bradley Road, Trowbridge, BA14 0RD	<p>Community Area Grants will be considered</p>	Portfolio Holder (tbc)

Trowbridge Area Board Officer Contacts:

Community Area Manager: Rachel Efemey (rachel.efemey@wiltshire.gov.uk)

Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)

Service Director: Michael Hudson (michael.hudson@wiltshire.gov.uk)

Report to	Trowbridge Area Board
Date of Meeting	18 November 2010
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 5 applications seeking 2010/11 Community Area Grant Funding

1. West Ashton Village Hall - Creation of small meeting room attached to village hall to provide additional usable space – requested £5,000
2. Larkrise Community Farm – Construction of a barn for storage of animal feed – requested £4,000
3. Trowbridge Town Council – Trowbridge Christmas Lights Extravaganza event – requested £4,980
4. Trowbridge Westbourne Sports Club - Tennis Section – Purchase of equipment to increase junior membership & offer competitive opportunities for children in the local community – requested £734
5. Trowbridge Town Football Club – Purchase of training and match equipment for the youth, girls and adult football club teams.– requested £2,446

Total Amount requested = £17,160

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Trowbridge Area Board has been allocated a 2010/2011 budget of £77,592 for community grants, community partnership core funding and councillor led initiatives. To date £39,964 has been allocated from this budget. £1,050 has been returned to the Area Board from an under spend in a 2009/10 grant to West Ashton Village Hall, plus a £257 community grants under spend (2009/10) has now been added. **This gives a current remaining total of £38,935 available to allocate.**
- 1.5. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.6. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2010/11• Trowbridge Community Area Plan• Local Agreement for Wiltshire• Technical officers reports
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 2 further rounds of funding during 2010/11 dependent on amounts of funding remaining. Decisions will be made at the Area Board meetings on:

- 20th January 2011
- 17th March 2011

The deadline for applications is 6 weeks prior to the Area Board meeting

3. Environmental Impact of the Proposals

3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Trowbridge Area Board.

4.2. If grants are awarded in line with officer recommendations, Trowbridge Area Board will have a balance of £21,775 remaining in its budget.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations” where appropriate.

8. Officer Recommendations

The full applications are available at www.wiltshire.gov.uk/areaboards

Applicant 8.1	Project summary	Funding requested
West Ashton Village Hall	Creation of small meeting room attached to village hall to provide additional usable space	£5,000

8.1.1. The applicant meets the grant criteria 2010/11.

8.1.2. The application demonstrates indirect links to the Trowbridge Community Area Plan Theme 3 Culture including leisure, recreation, heritage & the arts & Theme 6 Lifelong Learning

8.1.3. The application demonstrates links to the Local Agreement for Wiltshire ambition “Building Resilient Communities.”

- 8.1.4. The applicant is contributing £38,460 towards the overall project. There is no breakdown of where the provisional 'other' £29,720 income will be coming from.
- 8.1.5. The applicant states that the project will be delayed until additional funding can be achieved or by cancelling other developments relating to the village hall if the grant is not awarded
- 8.1.6. **It is recommended that a grant of £5,000 is approved with the condition that the applicant provides evidence that the remaining £29,720 funding has been raised before the grant is released.**

Applicant 8.2	Project summary	Funding requested
Larkrise Community Farm	Construction of a barn for storage of animal feed	requested £4,000

- 8.2.1 The applicant meets the grant criteria 2010/11
- 8.2.2 The application demonstrates links to the Trowbridge Community Area Plan Theme 3 Culture including leisure, recreation, heritage & the arts; Theme 1 Economy inc Tourism and Employment; Theme 4 Environment inc countryside and land based Issues; Theme 6 Education and Lifelong Learning; Theme 7 Health & Social Care
- 8.2.3 The application demonstrates links to the Local Agreement for Wiltshire ambitions "Building Resilient Communities," "Lives not Services," "Protecting the Environment"
- 8.2.4 The applicant has raised 50% funding towards the project
- 8.2.5 The applicant has applied for Planning Permission for the project ref number W/10/03084/FUL
- 8.2.6 The applicant states if they do not receive the funding requested the project would be delayed as they would have to make approaches to other funders, this would risk damage to the animal feed supplies during the winter months
- 8.2.7 **It is recommended that a grant of £4,000 is approved.**

Applicant 8.3	Project summary	Funding requested
Trowbridge Town Council	Trowbridge Christmas Lights Extravaganza event	£4,980

- 8.3.1 The applicant meets the grant criteria 2010/11
- 8.3.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 1 Economy inc Tourism and Employment & Theme 3 Culture including leisure, recreation, heritage & the arts.
- 8.3.3 The application demonstrates links to the Local Agreement for Wiltshire ambition "Supporting Economic Growth"
- 8.3.4 The applicant has raised £8,000 towards the event
- 8.3.5 The applicant is seeking funding from the community area grants funding primarily towards the security, innovative events participation and some of the marketing elements of the overall application.
- 8.3.6 The applicant states if they do not receive the funding requested the project would have to be substantially reduced.
- 8.3.7 **It is recommended that a grant of £4,980 is approved with the condition that the applicant does not apply for this event on an annual basis as it would then constitute regular running costs.**

Applicant 8.4	Project summary	Funding requested
Trowbridge Westbourne Sports Club - Tennis Section	Purchase of equipment to increase junior membership & offer competitive opportunities for children in the local community	£734

- 8.4.1 The applicant meets the grant criteria
- 8.4.2 The applicant demonstrates a link to the Trowbridge Community Area Plan Theme 3 Culture including leisure, recreation, heritage & the arts
- 8.4.3 The application demonstrates links to the Local Agreement for Wiltshire ambition “Building Resilient Communities.”
- 8.4.4 The applicant has not provided any other funds towards the project
- 8.4.5 The applicant states if the funding is not awarded the project would have to cut back on the number of children included in an event in the short term, it would slow the project down and children who don't own a racket wouldn't be able to enter.
- 8.4.6 **It is recommended that a grant of £734 is approved.**

Applicant 8.5	Project summary	Funding requested
Trowbridge Town Football Club	Purchase of training and match equipment for the youth, girls and adult football club teams.	£2,446

- 8.5.1 The applicant meets the grant criteria
- 8.5.2. The applicant demonstrates a link to the Trowbridge Community Area Plan Theme 3 Culture including leisure, recreation, heritage & the arts
- 8.5.3. The applicant demonstrates links to the Local Agreement for Wiltshire ambitions “Building Resilient Communities” & “Lives not Services”
- 8.5.4. The applicant has had to use the funds it would normally use to purchase this equipment due to an emergency issue with the flooring of the clubs changing rooms.
- 8.5.5. The applicant is providing match funding for the bid
- 8.5.6. The applicant states if funding is not awarded the club would be unable to sustain the training and playing of football across its present range of gender and age groups, as there would be insufficient equipment for all teams and players.
- 8.5.7. **It is recommended that a grant of £2,446 is approved**

Appendices:	Appendix 1 Grant applications
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Report Author	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk
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Report to	Trowbridge Area Board
Date of Meeting	18 November 2010
Title of Report	Area Board Project Bid

Purpose of Report

To consider an Area Board Project Bid (Appendix 1) from Councillor Peter Fuller seeking £638.93 for provision of a bench outside the Registry Office, Bythesea Road, Trowbridge.

1. Background

1.1 In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.

1.2 As stated in the Cabinet report:

In considering requests the Area Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organisations.

1.3 The Cabinet Report stated that any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area Board and should clearly set out one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

1.4 Trowbridge Area Board has been allocated a 2010/2011 budget of £77,592 for community grants, community partnership core funding and councillor led initiatives. To date £39,964 has been allocated from this budget. £1,050 has been returned to the Area Board from an under spend in a 2009/10 grant to West Ashton Village Hall, plus a £257 community grants under spend (2009/10) has now been added. **This gives a current remaining total of £38,935 available to allocate.**

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Trowbridge Community Area Plan
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2. Main Considerations

2.1. Councillors will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

2.2 It should be noted that the Registry Office is due to be relocated either in 2012 or 2013 into the newly refurbished County Hall. Once this happens the current Registry

Office will be closed so the bench will be surplus to requirements.

3. Environmental Impact of the Proposals

- 3.1. Area Board Project bids will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Funds allocated must fall within the Area Boards budget allocated to the Trowbridge Area Board.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

- 7.1 Implications relating to individual grant applications, if applicable, are outlined within section 8 "Officer Comments".

8. Officer Comments

- 8.1 An application for the bench was originally submitted by Trowbridge Town Council as a Community Area Grant application to the 9th September 2010 Area Board meeting.
- 8.2 Trowbridge Town Council would project manage the initiative and their original quote for the supply and installation of the bench stands.
- 8.3 The application demonstrates indirect links to the Trowbridge Community Area Plan Theme 1 Economy, including Tourism & Employment.
- 8.4 Wiltshire Council's Neighbourhood Services states that it is likely that the bench can be added to the maintenance schedule for English Landscapes for little cost, but this would not cover it if it was completely destroyed.

Appendices:	Appendix 1 Project Bid
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Report Author	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk
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Area Board Project

1. What is the Initiative?

Provision of bench

2. Where is the initiative taking place?

O/S The Registry Office, Bythesea Road, Trowbridge. In a position to be agreed with the Registrar.

3. When will the initiative take place?

Say 4 weeks after approval.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

Users of the Registry Office have advised that there is a need for such a seat for those attending marriage and citizenship ceremonies etc.

5. What is the desired outcome of this initiative?

To improve the amenities available to the users of the Registry Office services

6. Who will Project Manage this initiative?

Trowbridge Town Council, Bill Austin, Head of Direct Services.

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

£638.93 to include installation as per quote previously forwarded.

8. Additional information

Grant request originally made by Town Council, however, as facility required for Wiltshire Council property, it is considered appropriate for the Area Board to fund the provision.

